

# The University of New Mexico Faculty Senate

## Draft Meeting Minutes

### November 22, 2016

### 3:00 P.M.

*(Pending Approval at the January 24, 2017 Faculty Senate meeting)*

## ATTENDANCE

**Guests Present:** Kimberly Gauderman, Co-Chair, Faculty Senate Policy Committee; Aaron Hilf, Communication Representative, University Communication and Marketing; and Elizabeth Washburn, Chief Compliance Officer, UNM Main Campus

Meeting was called to order at 3:07 p.m.

## AGENDA TOPICS

### 1. APPROVAL OF THE AGENDA

The agenda was approved as amended by unanimous vote.

### 2. APPROVAL OF SUMMARIZED MINUTES FOR OCTOBER 25, 2016

The minutes were approved as written for the October 25, 2016 meeting.

### 3. FACULTY SENATE PRESIDENT'S REPORT

Faculty Senate President Pamela Pyle reported the following:

- The Presidential search has begun. President Pyle expressed her concern to the regents that there appears to be only two faculty members on the search committee. Others being considered as faculty have administrator or director roles. The first meeting of the search committee was held and about 20 members were in attendance. The search firm is Isaacson Miller-seventy percent of their searches are in academics. The names of the five finalists will be publicly announced. Interviews are expected to be held in February or March 2017. By the end of Spring 2017 semester, UNM may have its 22<sup>nd</sup> President.
- The Budget Leadership Team (BLT) has met. It is possible higher education could face another 2 percent cut from the State
- Faculty Focus might be held in Santa Fe during the legislative session in order to try to increase attendance of legislators. Governmental Relations Committee Chair Lee Brown (School of Medicine) stated that he might be able to secure HSC Council funds for the trip, probably less than a couple thousand if transportation is needed. The event could possibly be tied into Lobo's for Legislation.
- President Pyle spoke with University President Frank about strategic rebalancing. The discussion was centered on shared services. The next president will come in with their own ideas so President Frank does not want

to make any conflicting decisions.

- University Press met with the Operations Committee (Ops). They are concerned about their budget. Ops conveyed to them that during a time of financial crisis, it could not be expected that no one will be immune from cuts. Ops suggested that University Press request and pursue line item funding from the State.
- The University Seal has been brought up by several groups as being colonialist, represents genocide, and is oppressive and offensive towards indigenous people. A survey was sent to faculty, staff, and students. It only had 375 respondents and they were in favor of changing the seal. Five forums were also held to gather feedback. The BOR decided to review the seal and conduct a cost analysis.

President Pyle asked for a motion for the Faculty Senate to move into a Committee of the Whole. The motion was made and seconded; it was unanimously approved. The Faculty Senate met as a committee of the whole to discuss the University Seal. The Faculty Senate supports the University designing a new seal with one abstention.

President Pyle asked Senators to take the issue to their constituents and see what they feel about it.

The Senate remained in the Committee of the Body.

- President Pyle reported that there has been an increase in hate and bias crimes on campus. They are not large numbers but are concerning because they occurred after the election. Every ethnicity has been involved or affected, including white students who felt that their views were not taken seriously in light of more liberal views. President Pyle asked what faculty can do. Faculty need to mobilize and the Senate should have a voice. She asks Senators to consult with their constituents.

The Senate remained in the Committee of the Body when Provost Abdallah arrived. The Committee of the Body asked the Provost about the CIA and UNM agreement.

- The CIA came to UNM seeking to diversify its work force by entering into a memorandum of understanding with the University. The CIA is starting four Signature Schools to recruit future employees. The CIA recruiting on campus is not new. There are many UNM graduates that are working in various areas of the CIA. The University does not get anything out of the agreement however, it is another opportunity for students. UNM has similar agreements with many companies to recruit on campus. A senator expressed concern about the effect on Latin American Studies students and faculty research abroad. Also, the effect on faculty from Latin America coming to the University to teach and/or research. Senators are fearful that students and faculty would be considered operatives of the CIA by foreign groups and countries. Another senator expressed support of the agreement as benefiting students.

A motion was made to exit from a Committee of the Body and return to the Faculty Senate. The motion was seconded and unanimously approved.

#### **4. PROVOST'S REPORT**

Provost Abdallah reported the following:

- There is a real spike in the reporting of hate and bias incidents around campus. Most are referred to the Office of Equal Opportunity for investigation. It does take OEO some time to investigate and that has become one of the issues. Incidents reported have slowed since the election but it may pick up again around the inauguration. Hate speech is in a separate class and is addressed differently.
- The status of Sanctuary Campus is being investigated, i.e., what does it mean to be a sanctuary campus? What are the implications? Legality? UNM does have a lot of undocumented students. The DACA students are the most vulnerable as they are tracked on lists.
- There is going to be a tough period coming trying to figure out how funding is going to come to the University. In addition to reduced funding from the state, there will be changes on the national level. NSF and NIH may get more money but otherwise it may be tough times for federal funding.
- The Provost thanked the Senate for providing a position on the University Seal.

#### **5. HONORARY DEGREE CANDIDATES**

Honorary Degree Committee Chair Aeron Haynie (English) presented the 2017 Honorary Degree Candidates. The 2017 Honorary Candidates have been previously considered and approved by the Honorary Degree Committee and the Faculty Senate Graduate Committee. Ballots with the candidates' biographies were distributed to senators.

An open discussion of the candidates required a closed session. Confidentiality is maintained until the process is complete. The Faculty Senate voted unanimously to move into closed Executive Session to discuss the limited personnel matter related to the Honorary Degree candidates. All non-senators were asked to leave the room and the audio webcast was paused for the discussion. The senate discussed the candidate and asked questions of Chair Haynie. After the discussion concluded, the Faculty Senators voted and turned in their ballots. The Faculty Senate unanimously voted to re-open the meeting.

After re-opening the meeting and resuming the audio webcast, and allowing for non-senators to be reseated, the Faculty Senate unanimously voted to certify that the matter discussed in Executive Session was limited to the Honorary Degree Candidates.

The Honorary Degree candidates will be presented to the Board of Regents (BOR) Academic Student Affairs and Research Committee and then the full BOR. If approved, results will be announced in Spring 2017 and the Degrees will be awarded at the Spring 2017 University Commencement Ceremony.

## CONSENT AGENDA TOPICS

### 6. 2016-2017 FACULTY SENATE COMMITTEE APPOINTMENTS

The 2016-2017 Faculty Senate Committee appointments were approved by unanimous voice vote of the Faculty Senate. This request comes as a motion from the Operations Committee.

FS Committee	Appointment Type	First	Last	Title	Department	Start	End
Research Allocations	<i>Faculty Member</i>	Luke	Mao	Assistant Professor	Health, Exercise, and Sports Science	2016	2018
Research Allocations	<i>Faculty Member</i>	Feroza	Jussawalla	Professor	English	2016	2018

### 7. FALL 2016 DEGREE CANDIDATES

The Fall 2016 Degree Candidates were approved by unanimous vote of the Faculty Senate.

### 8. FORMS C FROM THE FS CURRICULA COMMITTEE

The following Form C from the FS Curricula Committee was approved by unanimous voice vote of the Faculty Senate. This request comes as a motion from the Curricula Committee.

- Revision of Doctor of Pharmacy
- Revision of MS in Electrical Engineering and Computer Engineering
- Revision of AS in Nursing (VA)
- Revision of minor in Military Studies (Air Force Option)
- Revision of MS in Nanoscience and Microsystem Engineering
- Name change of MA in Public Policy
- Revision of major in AS of Emergency Medical Services (VA)
- Revision of MS in Physics
- Revision of MA in Philosophy Plan II

## AGENDA TOPICS

### 9. REVISION OF FACULTY HANDBOOK POLICY A61.7 CURRICULA COMMITTEE

Faculty Senate Policy Committee Co-Chair Kimberly Gauderman (History) presented the following revision to Faculty Handbook Policy A61.7 Curricula Committee. The revision updates the representation of the Schools and Colleges. The School of Public Administration was removed and the College of Population Health was added. The School of Public Administration has been moved from a School to a Department with the School of Arts and Sciences. Titles for administrative representatives were also updated. The revision was approved with one abstention.

## A61.7: Curricula Committee

Approved By: Faculty Senate

Last Updated: **Draft 10/8/16**

Responsible Faculty Committee: Curricula

Office Responsible for Administration: Office of the University Secretary

Revisions to the Policy Rationale, Policy Statement, and Applicability sections of this document must be approved by the full Faculty Senate.

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### POLICY RATIONALE

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The primary role of the Curricula Committee, in cooperation with the Senate Graduate Committee and the Undergraduate Committee, is responsible for maintaining and enhancing the quality of the curricula in the University of New Mexico (UNM), its branches, and its graduate centers.

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### POLICY STATEMENT

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Faculty members will be appointed by the Faculty Senate or in the case of branch campus faculty who will be appointed by their respective faculty assemblies. The Curricula Committee shall consist of the following fifteen faculty members. ~~from the main campus including the chairperson,~~ and One faculty member from each of the branch campuses; three from Arts and Sciences, [one from the humanities (including foreign languages), one from the social and behavioral sciences, one from the natural/physical sciences and math], and one each from Architecture and Planning, Dental Hygiene Programs, Education, Engineering, Fine Arts, Honors College, University Libraries, Law, Management, Medicine, Nursing, Pharmacy, Population Health, Public Administration, two students appointed by the Associated Students of UNM (ASUNM) and the Graduate and Professional Student Association (GPSA), respectively. Ex-officio members shall include the Registrar, ~~the~~ a Collection Development Librarian, a faculty administrator from the Office of Academic Affairs, the Associate Provost for Academic Affairs, the Director of University Advising ~~Manager from the Provost's Committee on Advising,~~ a faculty administrator from the Office of the Chancellor for HSC, and one representative from the Graduate and Professional Committee. The chairperson is elected by the Committee.

The functions of the Committee shall include, but not be limited to, all of the following.

1. Reviewing the recommendations of the Senate Graduate Committee concerning all proposals for major changes in programs (Form C), including new degrees, new programs, new majors and minors, name changes, and substantive changes in existing programs, and transmitting them to the Faculty Senate for final approval.

2. Reviewing and making recommendations on all proposals for minor course changes (Form A), new courses (Form B), minor changes in existing programs (Form C), originating from students, departments, programs, divisions, schools, colleges of the University and its branches and graduate centers, and Faculty Senate committees.
3. Participating, together with members of the Senate Graduate and Professional Committee and Undergraduate Committee, in periodic reviews of instructional units and programs.
4. Hearing curricular disputes and recommending means for their resolution.
5. Initiating occasional reviews of curricular offerings and policies at UNM.
6. Recommending to the Faculty Senate both programs and the application of curricular policies.
7. Overseeing the approval and ongoing assessment of the Core Curriculum in consultation with the Faculty Senate.

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## APPLICABILITY

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All UNM units, including the Health Sciences Center and Branch Campuses.

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## DEFINITIONS

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No specific definitions are required for the Policy Statement.

Revisions to the remaining sections of this document may be amended with the approval of the Faculty Senate Policy and Operations Committee in consultation with the responsible Faculty Senate Committee listed in Policy Heading.

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## WHO SHOULD READ THIS POLICY

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- Academic chairs, directors, and deans
- Non-academic managers and directors
- Vice presidents and other executives

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## RELATED DOCUMENTS

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[“Plan for Assessment of Courses in the UG General Education Core Curriculum Template”](#)

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## CONTACTS

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Direct any questions about this policy to the UNM Office of the University Secretary.

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# PROCEDURES

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## 1. Procedures for Adding Courses to the Core Curriculum

### 1.1 Documentation Required

Departments wishing to add courses to the UNM Core Curriculum must submit a Form C for each proposed new course. The Form C should be accompanied by the following material:

- Identification of the area into which the course will fit (writing/speaking, math, science, social/behavioral sciences, humanities, non-English language, fine arts.)
- Rationale for adding the course to the core.
  - Justification for adding the course to the Core.
    - How will this course benefit UNM students?
    - Why does it belong in the UNM Core Curriculum?
  - Impact statement on the effect this addition may have upon other departments/courses currently in the Core.
  - Current and predicted enrollments for the next three years.
  - Demonstrated example of “Annual Report on Assessment.”
- Budget/Faculty Load statement.
  - Budget impact statement.
  - Resources (faculty/facilities) that the department has for teaching the course.
  - Memo from Dean or College Curriculum Committee regarding financial support for five to ten years.
- Student learning outcomes and proposed techniques to assess those outcomes. [See UNM Outcomes Assessment template "Plan for Assessment of Courses in the UG General Education Core Curriculum Template.”
- Documentation of UNM and HED Core Competencies addressed. (Unless the courses are not applicable to HED standards, i.e. non-English language UNM Core).
- Complete syllabus and course schedule including time on topics and suggested text.

### 1.2 Approvals

- Approval by department’s college curriculum committee/dean
- Review by the Faculty Senate Undergraduate Committee
- Approval by Faculty Senate Curricula Committee
- Office of the Provost
- Vote by Faculty Senate
- HED’s “New Mexico Common Core Curriculum Course Evaluation” form and New Mexico Common course number (NMCCN) if one exists
  - Provost’s Office
- Provost’s Office will inform Registrar’s office of addition to the UNM Core

### 1.3 Timeline

- Departments must submit the Form C to Curriculum Workflow early in the fall semester.
- Faculty Senate Curriculum Committee must receive proposal by December 1 for the opportunity for inclusion in the upcoming course catalog.

## 2. Procedures for Deleting Courses from the Core Curriculum

### 2.1 Documentation Required

Departments wishing to delete courses to the UNM Core Curriculum must submit a Form C for each course to be deleted. The Form C should be accompanied by the following material:

- Identification of the area into which the course fits (Writing/Speaking, Math, Science, Social/Behavioral Sciences, Humanities, Non-English Language, Fine Arts.)
- Rationale for deleting the course from the core.
  - Justification for deleting the course from the Core.
  - Impact statement on the effect this deletion may have upon other departments/courses currently in the Core.
  - Enrollment history for the previous three years.
- Budget/Faculty Load statement.
  - Budget impact statement.
  - Memo from Dean or College Curriculum Committee regarding support for removing this course from the core.

### 2.2 Approval Procedures

- Approval by department's college curriculum committee/dean
- Review by the Faculty Senate Undergraduate Committee
- Approval by Faculty Senate Curricula Committee
- Office of the Provost
- Vote by Faculty Senate
- HED's "New Mexico Common Core Curriculum Course Evaluation" form and New Mexico Common course number (NMCCN) if one exists.
  - Provost's Office
- Provost's Office will inform Registrar's office of deletion from the UNM Core.

### 2.3 Timeline

- Departments must submit the Form C to Curriculum Workflow early in the fall semester.
- Faculty Senate Curriculum Committee must receive proposal by December 1 for the deletion in the upcoming course catalog.



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## HISTORY

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February 4, 2014 –Amended procedures approved by Faculty Senate Operations Committee  
January 29, 2014 –Amended procedures approved by Faculty Senate Policy Committee  
June 16, 2011 –Approved by UNM President  
March 22, 2011 – Approved by Faculty Senate

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## DRAFT HISTORY

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[September 22, 2016 – Amended draft policy to add and delete members from committee composition.](#)

<a href="mailto:handbook@unm.edu">COMMENTS TO: handbook@unm.edu</a>	<a href="#">FACULTY HANDBOOK HOME</a>	<a href="#">TABLE OF CONTENTS</a>	<a href="#">TABLE OF POLICIES</a>	<a href="#">UNM HOME</a>
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## Memorandum

Date: October 8, 2016

To: Faculty Senate Operations Committee

From: Faculty Senate Policy Committee

Re: Request to Post Recommended Changes to Policy A61.7 "Curricula Committee" for UNM Faculty Review and Comment

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The Faculty Senate Policy Committee (FSPC) reviewed A61.7 for recommended changes to membership composition. The attached draft highlights all proposed changes needed. FSPC request permission to post the revised draft for UNM faculty review and comment. After the review and comment period, the FSPC will address any concerns raised, and submit the proposed Policy revision to Faculty Senate for approval.

## 10. UPDATE ON THE U.S. DEPARTMENT OF JUSTICE AGREEMENT

Chief Compliance Officer Elizabeth Washburn reported the following:

- The agreement between the University of New Mexico and the U.S. Department of Justice (DOJ) was signed on October 17, 2017, to address sexual misconduct on the campus. This process has been going on for several years.
- The duration of the agreement is for three years. It is assumed that in the Fall of 2019, UNM will have completed all the tasks required.
- The DOJ is providing oversight and review on many things being done campus, i.e., training, climate surveys, and revising policies and procedures.
- The University has until December 31, 2016, to have everyone on campus complete sexual harassment and misconduct training. She asks everyone to take the training, so UNM is in compliance.
- In-person training will be provided to every student on campus, about 25,000. During new student orientation, approximately 7,000 students received in-person training. There are many remaining students that need to complete the training by December 31, 2017.
- Climate surveys are being conducted with one completed on main campus. Branch campuses will be surveyed in Spring 2017. There will be another main campus survey in Fall 2017.
- Policies and Procedures are being revised.

## 11. FACULTY REPORTING OBLIGATIONS UNDER TITLE IX AT THE UNIVERSITY OF NEW MEXICO RESOLUTION.

President Pyle presented the following resolution. It comes as a motion from the Operations Committee. The motion was seconded. The resolution passed with two against and one abstention.

Resolution for Faculty Senate Consideration:

Regarding Faculty Reporting Obligations under Title IX at the University of New Mexico

**Whereas** the University of New Mexico upholds integrity by building “trust through transparency, truthfulness, and responsibility” (Regents Policy Manual 2.18 Guiding Principles); and

**Whereas** the Faculty must “respect the confidential nature of the relationship between professor and student” and “avoid any exploitation, harassment, or discriminatory treatment of students,” (1987 AAUP Statement of Professional Ethics, Faculty Handbook Section B, Appendix V); and

**Whereas** the Faculty are also committed to upholding respectful campus by “developing and maintaining confidentiality and trust” via (FHB C09: Respectful Campus); and

**Whereas** the American Association of University Professors (AAUP) recommends faculty participation in shared governance to “to develop institutional policies and practices that address problems of sex discrimination while also protecting academic freedom, free speech, and due process” and objects to administrative policies that obligate faculty to report violations of Title IX (AAUP, “The History, Uses, and Abuses of Title IX,” 2016); and

**Whereas** federal Title IX regulations require all educational institutions to specify and train appropriately the “responsible employees” who are required to report gender discrimination and violence to the institution’s Title IX coordinator, but does not dictate which employees may be so designated; and

**Whereas** scholarly research on the legal and psychological implications of Title IX compliance has demonstrated the negative impact of universal mandatory reporting obligations on victims of sexual assault, reporting, and risk of litigation; and

**Whereas** student surveys and victims’ rights groups oppose mandatory reporting by faculty; and

**Therefore, be it resolved:** That the Faculty Senate of the University of New Mexico recognize that the faculty have a crucial role in fostering awareness of sexual violence and supporting students and other members of the campus community impacted by sexual violence; and be it further

**Resolved:** That UNM employ shared governance to involve faculty in the university’s response to sexual violence and sexual misconduct; and be it further

**Resolved:** That all committees assigned to review, develop, implement and/or oversee policies, research, and trainings include faculty, as well as staff and students; and be it further

**Resolved:** That UNM administrators revise University Administrative Policy 2740: Sexual Violence and Sexual Misconduct to exclude faculty and staff from the obligation to report (i.e. “responsible employees”) except for those faculty and staff who hold decision-making and supervisory authority over the welfare of students or employees. The term administrative specifically excludes persons whose only role is as the student’s teacher.

Adopted this November 22, 2016 by the  
Faculty Senate of the University of New  
Mexico

**12. NEW BUSINESS/OPEN DISCUSSION**

There was no new business discussed.

**13. PUBLIC COMMENT**

There were no public comments made.

**14. ADJOURNMENT**

Meeting adjourned at 5:00 p.m.